

## **Tender clarification Meeting Presentation**

### **Supply and Delivery of Multifunction Tests –**

**MWP1701Tx**

**Presented by : Mathula Thulare**

**Date: 24 October 2022**



- Eskom has embarked on a drive to create and **sustain a world-class culture** and standard of Safety, Health and the Environment (SHE)
- In order to achieve this culture and standard, there was a need to introduce **strategies and requirements** that would support this platform by:
  - define the **minimum Safety, Health and Environmental (SHE)** requirements
  - ensure consistent **implementation** of these requirements
  - provide a **framework for better practice and continual improvement** in the well-being of construction workers
  - the **elimination of injuries and fatalities** through Eskom's engagement in construction as a client

- Service or scope of work is considered to be High Risk

SHE weighting or application:

- The SHE requirements are applied as an all or nothing approach. All SHE requirements should be met 100%.

**NB!! You are given only ONE chance for resubmission of outstanding documents after OHS File evaluation.**

**Should you fail to submit the required documents for the 2<sup>nd</sup> time, you are regarded as a non-responsive Supplier, NO FURTHER EVALUATION WILL BE GRANTED**

- Signed Annexure B: Acknowledgement of Eskom SHE rules
- OHS Policy
- SHE plan
- Valid letter of good standing or equivalent
- A project specific base line risk assessment
- Medical surveillance programme or medical fitness certificate
- Competency
- SHE costing

# Annexure B:Eskom Rules and Requirements

This is the acknowledgement form issued to the tenderer for his or her own acknowledgement of a clear understanding of all the SHE requirements at Eskom. Signing the form that is **Annexure B** will be deemed as your acceptance to conform to the following documentation and application of such within your scope of work.

- The following Policies/Procedures are in support of Eskom SHE requirements:
- Occupational Health and Safety Act 85 of 1993
- Compensation for Occupational Diseases and Illnesses Act 130 of 1993
- Eskom SHEQ Policy 32-727
- Eskom contractor Health and Safety requirements standards 32-136
- OHS specification/requirements provided
- Eskom Life Saving Rules 240-62196227
- Eskom Substance Abuse Policy 32-37
- Eskom Vehicle & Driver Procedure 240-62946386
- Incident Management Procedure 32-95

A small thumbnail image of the Annexure B acknowledgement form, showing a document with text and a signature line.

- The Occupational Health and Safety Act, Act 85 of 1993, requires the employer to provide and maintain as far as reasonable and practical a work environment that is safe and without risk to the health of employees.
- Section 7 of the Act provides direction to employers concerning the health and safety policy of the organisation.
- A statement of intention by the employer which provides a framework for setting OHS objectives to improve OHS performance and also emphasizes management commitment to employees' wellbeing and duty of care to the environment.
- A health and safety policy is a written statement of principles and goals embodying the company's commitment to workplace health and safety signed by the CEO. There are no hard and fast rules about what to include in a policy. The employer should create a policy that is suitable and sufficient in order to address the health and safety need of the company.
- Document must be signed

## **A detailed SHE plan which must address but not limited to the following :**

- SHE organization within the Company-Responsibility & Accountability
- SHE Incident management
- Planning of conduct of work activities including planning for changes and emergency work
- PPE- Personal Protective Equipment
- Emergency planning and fire risk management
- Vehicle and driver behaviour safety
- Contractor or supplier selection and management
- Design and specifications
- Competency, training, appointments
- Communication and awareness
- Management commitment and visible felt leadership

# Valid letter of Good Standing

It is essential to ensure that all suppliers that perform work on Eskom premises be registered with the Compensation Fund in terms of the Compensation for Occupational Injuries and Diseases Act (COIDA Act). In order to ensure the above mentioned the supplier needs to produce a letter of good standing with the Compensation Commissioner. Based on Legislation in section 89, of the Compensation for Occupational Injuries and Diseases Act

In order to ensure the above mentioned the supplier needs to produce a letter of good standing with the Compensation Commissioner.

 **labour** CALL CENTER NO: 0800 328 330

Department of Labour  
Compensation Fund  
P.O. Box 60, Pretoria, 0001, Tel: 012 312 1111, Fax: 012 312 1112, Email: info@coida.co.za  
Compensation Fund, 101 North and Sandringham Road, Pretoria 0001

**WELLS TRAVEL SERVICES CC**  
3 WINDING ROAD, BURENDA  
BURENDA, 0151  
0151

**LETTER OF GOOD STANDING**

**COMPENSATION FOR OCCUPATIONAL INJURIES AND DISEASES ACT, 1993**

With reference to section 89 of the Act, the Compensation Commissioner has issued a letter of good standing to the above named employer, who is registered with the Compensation Fund.

Expiry date: 31.03.2013

A letter of good standing is hereby issued with expiry date 31.03.2013. It is to the following: **WELLS TRAVEL SERVICES CC**

**DISCLAIMER:**  
The employer is not liable for an offence if you pay any contribution to the Compensation Fund.

The Compensation Commissioner shall at his own discretion issue a letter of good standing to any employer who is registered with the Compensation Fund.

Yours faithfully,  
**JOHANNES**  
COMPENSATION COMMISSIONER

To be filled in by the employer

Compensation Fund, 101 North and Sandringham Road, P.O. Box 60, Pretoria 0001, Tel: 012 312 1111, Fax: 012 312 1112, Email: info@coida.co.za



- The purpose of conducting a baseline HIRA is to establish a risk profile or a set of risk profiles. It is used to prioritise action programmes for issue-based risk assessments.
- Refers to the OHS hazards/aspect and risks/impact that are identified and assessed before the inception of a new project and commencement of operations. The baseline risk assessment shall include both routine and non-routine tasks

**The output of a baseline risk assessment-** is a risk profile or set of risk profiles; and

- it is a clear description of the methodology, system, terminology etc. used in the scoping exercise, and what may be required for the improvement of the baseline HIRA in the future.
- Document must be signed by management



- This will be included in the overall costing of the project.
- However a separate SHE costing should be completed.
- This should consider the SHE related cost of the projects.
- Consider the associated risk, Training, PPE, Resources etc as per the SHE specification provide etc
- The costing must be detailed not a lump sum explanation
- it should be based on the scope of work and the associated risk. The items to be included are not limited to the following:

PPE, OHS training, OHS professionals, First aid equipment, Ablution facilities, Safety signs, safety campaigns or interventions, OHS equipment/instruments, Medical examinations etc

In respect to the work that has to be done, has the required training, knowledge and experience, and, where applicable, qualifications relevant to that work or task.

Minimum competency required for the project are as follows:

- SHE professional
- First Aider
- Risk assessor
- Incident investigator, etc

CV's of individuals and proof of training and appointment letter where applicable should be submitted.

# SHE Evaluation Criteria

<u>Ref.</u>	<u>OHS Tender Returnable</u>	<u>Submission</u>	<u>Comments</u>
		Y = Yes N= No N/A = Not applicable	
1	<b>Annexure B</b> Is the acknowledgement of Eskom's OHS legal and other requirements form signed and submitted by the tenderer?		
2	<b>Health and Safety Plan</b> (must address the project /scope of work OHS risk(s) and aligned with the health and safety specification or requirements)		
3	<b>Costing for Health and Safety management</b> Has the tenderer submitted detailed costing for OHS (the cost should be broken down not provided as a lump sum). <ul style="list-style-type: none"> <li>The costing must be based on the overall scope of work/service to be performed;</li> <li>The scope of work and the risk assessment may serve as a guideline.</li> </ul>		
4	<b>Baseline OHS Risk Assessment (BRA)</b> Identification, assessment and management of OHS risks related to the scope of work. The methodology used for the risk assessment must be provided together with the BRA		
5	<b>Valid Letter of Good Standing</b> (COIDA or equivalent)		
6	<b>OHS policy signed by CEO</b> The submitted policy must comply to OHS Act Section 7		
7	<b>OHS Competency</b> (Consider scope of work, risks, OHS plan and applicability) CV,s and qualifications / certificates (List competencies required)		

## SHE requirements

A



**Agreement letter between the involved companies**

B



**COID letter for both companies or one letter where both companies are registered as a joint venture**

C



**Documents that will be used for SHE evaluation will be of the joint venture**

**Logos, template, names etc**

## International companies...

All she requirements applicable to South African based companies are also equally applicable to international contractors depending on the supplier risk category.

## The following applies:

- ❖ Equivalent to COID (written in English) or COID registration if the supplier has offices in RSA.
- ❖ South African SHE legislative framework will prevail
- ❖ medical fitness certificates must be done by an Occupational Medical practitioner not General practitioner.. For suppliers with no employees or not operational they need to declare.

## ...Other condition

- ❖ Where a company has 1 employee (the owner/CEO) the individual shall submit an insurance letter that covers Accidental Death and Disability of up to R 500 000 or Tender letter from DOL



- At contract awarding a 37(2) agreement shall be signed.
- Before work can commence a SHE file will be submitted to the SHE officers for evaluation.
- No work shall commence before the SHE file is approved.
- Supplier **MUST** to declare his contractors at contract awarding or before work can commence (At all times)

# Conclusion

